

**UNDP – Government of Tuvalu & Tuvalu Electricity Corporation (TEC)  
Annual Work Plan 2020: Solar Home Systems for Funaota Project:  
Project No. 00109701**

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Implementer (Govt, UNDP or NGO Partner)	PLANNED BUDGET		
		Q 1	Q 2	Q 3	Q 4		Funding Source	Budget Description	Amount
<b>Output 1:</b> Reliable, high quality and environmentally friendly 24-hours power supplied on Funaota islet	1.1 Review submitted bids and provide technical advice to the tender committee	√	√			UNDP, TEC	India-UN Development Partnership Fund	71200 International Consultants – Short term – technical	1,919.32
	1.2 Initiate and complete tender process including issue tender, evaluate submitted bids and award contract for the supply, transport, installation and preliminary commissioning of PV SHSs, community freezer and PV based telecommunication systems and training of users and TEC staff	√	√			UNDP, TEC	India-UN Development Partnership Fund		(Refer DPC)
	1.3 Supply, transport, install and preliminary commission PV SHS, community freezer and PV based telecommunication systems and train users and TEC staff			√		Successful contractor (s)	India-UN Development Partnership Fund	72300 Materials and Goods	124,210.92
	1.4 Undertake monitoring visits including supervise installation work by Successful Contractor(s)			√		TEC	India-UN Development Partnership Fund	71600 Travel (local)	1,000.00
	1.5 Prepare and sign (service) contracts between households and Government of Tuvalu or TEC			√		TEC, households			0
	1.6 Undertake independent verification study				√	UNDP, TEC	India-UN Development Partnership Fund	71200 International Consultants – Short term – technical	15,000.00
	1.7 Undertake final commissioning				√	TEC			0
	1.10 Official transfer of assets (PV and telecommunication systems and community freezer) to TEC				√	UNDP	India-UN Development Partnership Fund		(Refer DPC)
	<b>Sub-Total for Output 1</b>								<b>142,130.24</b>

<b>Output 2:</b> Local capacity established to operate and maintain the PV SHSs including operational PV based telecommunication systems on Funaota and Savave islets	2.1 Prepare operations and maintenance manual				√	Successful contractor	India-UN Development Partnership Fund		(Refer 1.5)	
	2.2 Train users and TEC staff based Savave in to operate and maintain the PV SHSs and PV based telecommunication systems				√	Successful contractor	India-UN Development Partnership Fund		(Refer 1.5)	
	2.3 Undertake monitoring visits	√	√	√	√	TEC	India-UN Development Partnership Fund	71600 Travel (local)	1,000.00	
<i>Gender marker: 1</i>	<b>Sub-Total for Output 2</b>								<b>1,000.00</b>	
<b>Output 3:</b> Public awareness about the project established	3.1 Prepare radio spots and air these on Radio Tuvalu				√	√	TEC, UNDP, Radio Tuvalu	India-UN Development Partnership Fund	74200 Audio Visual Productions	1,000.00
	3.2 Prepare articles and make these available on TEC's website				√	√	TEC, UNDP			0
<i>Gender marker: 1</i>	<b>Sub-Total for Output 3</b>								<b>1,000.00</b>	
<b>Contingencies (5%)</b>		√	√	√	√		India-UN Development Partnership Fund	70000 Operating Expenses	9964.65	
<b>UNDP Direct Project Costs</b>		√	√	√	√	UNDP	India-UN Development Partnership Fund	64397/74596 Services to projects	23,888.00	
<b>UNDP General Management Support (3%)</b>		√	√	√	√	UNDP	India-UN Development Partnership Fund	54010 GMS	6,394.53	
<b>TOTAL</b>									<b>184,377.42</b>	

### SIGNATURE PAGE

<b>On behalf of Government of Tuvalu, Ministry of Transport, Energy and Tourism</b>	<b>On behalf of Implementing Partner, Tuvalu Electricity Corporation (TEC)</b>	<b>On behalf of United Nations Development Program, Fiji Pacific Office</b>
Approved by: Signature: _____	Approved by: Signature: _____	Approved by:

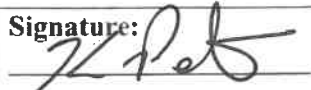
Date: 05/03/2020

Name: Mr. Avafoa Irata  
Title: Chief Executive Officer



Date: 05/03/2020

Name: Mafalu Lotolua  
Title: General Manager

Signature: 

Date: 6/3/20

Name: Mr. Kevin Petrini  
Title: Team Leader,  
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UNDP Pacific Office in  
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